



**Oconto County
Economic Development Corporation**
1113 Main Street, Oconto WI 54153 • Phone: 920-834-6969

Micro Loan Program Application

Date of Application	
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Company Name			
Mailing Address			
Project Address			
Company Tax ID #		Date Company Established	
Type	<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> LLC <input type="checkbox"/> LLP <input type="checkbox"/> Partnership <input type="checkbox"/> S Corporation <input type="checkbox"/> C Corporation		
Contact Person:	Title	Email Address	
	Phone Number	Company Website	

Management Information	List all owners, officers, directors and shareholders with a 20% or more interest in the company. Personal financial statements and tax returns are required for these persons. The OCEDC reserves the right to obtain credit reports on any business or individual in connection with this application.			
Name	Title	% Ownership	Minority Owner	Woman Owner

Bank Information			
Name of Bank		Contact Person	
Banks involvement with this project		Phone Number	
		Email Address	

Exhibits - The following exhibits must be completed, where applicable, and include as part of the application
The OCEDC reserves the right to request additional information above and beyond this list.

Attached	Exhibit:
<input type="checkbox"/>	Business Plan - At a minimum the Plan should include- <input type="checkbox"/> a brief business description and company history <input type="checkbox"/> a project summary <input type="checkbox"/> a discussion of the business industry, sales, markets and competition <input type="checkbox"/> a resume/summary of all those listed under "Management"
<input type="checkbox"/>	Business Tax return and balance sheet/profit and loss statement for the last two years, and for an interim period not less than ninety days from date of application with schedule of business debt.
<input type="checkbox"/>	Balance sheet/profit and loss statement projections for two years from date of application.
<input type="checkbox"/>	Personal financial statement of principal owners and first two pages of most recent income tax return (all owners with 20% or more ownership).

Provide the following information	Yes	No
Has the company, any officer, subsidiary or affiliate of your company been involved in any bankruptcy or insolvency proceedings in the last 36 months? If yes, please provide the details as a separate exhibit.		
Has the company, any officer, subsidiary or affiliate of your company been involved in any lawsuits in the last 36 months? If yes, please provide the details as a separate exhibit.		
Does the company, any officer, subsidiary or affiliate have any outstanding tax liens? If yes, please provide the details as a separate exhibit.		
Does the company, owner(s), or member of Management Team have a controlling interest in other businesses? If yes, please provide their names and relationship with your company along with a current balance sheet and income statement for each as a separate exhibit.		
Does your company buy from, sell to, or use the services of any concern in which owner(s), shareholder(s) or member(s) of the management team have a significant financial interest? If yes, please provide the details as a separate exhibit.		
Are any of the individuals listed under "Management" on parole or probation? If yes, please provide the details as a separate exhibit.		

By signing below the applicant(s) -

- certifies that to the best of its knowledge and belief, the information being submitted to the OCEDC is true and correct;
- certifies that the applicant is in compliance with all laws, regulations, ordinances, and orders of public authorities applicable to it;
- certifies that the applicant is not in default under the terms and conditions of any grant or loan agreements, leases, or financing arrangements with its other creditors;
- certifies that the OCEDC is authorized to obtain a credit check on any principal or business associated with this application for the purposes of determining credit worthiness;
- agrees to reimburse the OCEDC for any reasonable expenses made in connection with this loan request, including, but not limited to, title work, legal fees, appraisals, recording/filing fees, etc.;
- certifies the applicant has disclosed and will continue to disclose any occurrence or event that could have an adverse material impact on the project. Adverse material impact includes but is not limited to lawsuits, criminal or civil actions, bankruptcy proceedings, regulatory intervention or inadequate capital to complete the project.
- The applicant hereby agrees to the Non Discrimination Statement included at the end of the application.

Signature	Date
Printed Name	Social Security Number
Title	

Signature	Date
Printed Name	Social Security Number
Title	

Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.